



**INTERFAITH DIALOGUE FORUM FOR PEACE**



# 2019 ANNUAL REPORT

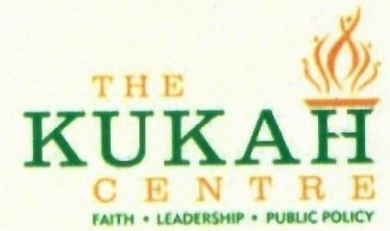
PARTNER:  INTERNATIONAL DIALOGUE CENTRE (KAICIID)



## PARTNERS



INTERNATIONAL DIALOGUE CENTRE (KAICIID)



THE KUKAH CENTRE



INSTITUTE OF PEACE AND  
CONFLICT RESOLUTION (IPRC)



INTERFAITH MEDIATION CENTRE (IMC)



## ABOUT IDFP NIGERIA

The Interfaith Dialogue Forum for Peace (IDFP) was established as a national interfaith and intercultural dialogue platform through funding and facilitation of King Abdullah Bin Abdulaziz International Centre for Interreligious and Intercultural Dialogue (International Dialogue Centre KAICIID), Vienna Austria. The IDFP was formally inaugurated on 16<sup>th</sup> January 2017 in Abuja Nigeria with 100 Christian and Islamic leaders evenly divided.

### VISION

IDFP envisions a Nigeria where there is religious tolerance and mutual coexistence, hate speech is prohibited and freedom of religion ensured.

### MISSION

The mission of the Forum is to mobilize adherents of all religious faiths in Nigeria towards creating opportunity for building trust, confidence and cooperation through dialogue.

### The IDFP has five organs comprising:

- The Patrons -----2 members
- The Board of Trustees (BoT)-----10 members
- The Executive Council (EC) -----10 members
- The Central Coordinating Council (CCC)-----40 members
- The General Assembly (GA) -----112 members

### IDFP Partners:

- International Dialogue Centre (KAICIID) - Founder/Sponsor
- The Kukah Centre - Partner
- Institute of Peace and Conflict Resolution (IPCR) - Partner
- Interfaith Mediation Centre (IMC) - Partner



## EXECUTIVE SUMMARY - 2019 ANNUAL REPORT

This report represents the compilation of the programme and administrative activities of the Interfaith Dialogue Forum for Peace in accordance with its mission, mandate and strategies for 2019.

The report highlights the resolutions from the statutory Executive Council, Central Coordination Council and Board of Trustees meetings. Similarly, the reports of IDFP projects implemented during the year are also captured. The 2019 projects include the commemoration of the United Nations International Day for Victims of Violence Based on Religion and Other Beliefs on 22<sup>nd</sup> August 2019 and the Training of Trainers on Early Warning, Early Response (EWER); Mediation and Interreligious Dialogue (IRD) for IDFP and religious leaders from five states. The Step-Down Training for the EWER, Mediation and IRD commenced in 2019 in two out of the five target states and would be completed in early 2020.

The Gender and Youth project titled “sensitization for women and children on rights” was also implemented benefitting 30 women and youth faith leaders in April 2019 but was funded from the 2018 grant.

The 2019 annual report also highlights the financial activities undertaken by IDFP that includes the 2018 and 2019 audit of IDFP accounts and the formation of a new finance committee to improve sources of funding for IDFP.

Lastly, the report summarises the IDFP 2020 workplan agreed with KAICIID under the 2020 collaborative partnership

**IDFP MEETINGS/CAPACITY BUILDING EC AND CCC MEETINGS:**

The EC and CCC held their statutory and emergency meetings. The EC met five times in 2019 while the CCC had three meetings. The IDFP also had cause to commission committees to embark on certain tasks and actions.

The dates for each of these meetings held by the EC, CCC as well as adhoc committees in 2019 are highlighted below:

EC Meetings	CCC Meetings	BoT	Auditors meeting	Office Rent Committee	Fundraising	ICT Training	2020 GA PC
15 <sup>th</sup> January	16 <sup>th</sup> January	15 <sup>th</sup> October	10 <sup>th</sup> -11 <sup>th</sup> January	15 <sup>th</sup> October	9 <sup>th</sup> October	2 <sup>nd</sup> April	11 <sup>th</sup> September
4 <sup>th</sup> - 5 <sup>th</sup> March	12 <sup>th</sup> June			23 <sup>rd</sup> October	5 <sup>th</sup> November		9 <sup>th</sup> October
1 <sup>st</sup> - 2 <sup>nd</sup> May	8 <sup>th</sup> October						5 <sup>th</sup> November
9 <sup>th</sup> July							
11 <sup>th</sup> September							
4 <sup>th</sup> November							

**2019 GENERAL ASSEMBLY REPORT**

On the 14<sup>th</sup> January 2019, the EC held a meeting with the General Assembly (GA) planning committee to review plans, challenges and other emerging issues relating to the 2019 GA. The BoT and the CCC also held their first meeting of the year on 15<sup>th</sup> January, 2019.

The 2019 General Assembly took place on 16<sup>th</sup> January 2019 with the theme **“2019 General Elections and National Security: The Role of Interfaith Communities”** held at Reiz Intercontinental Hotel, Abuja.

The General Assembly had in attendance the Patrons, His Eminence, The



Sultan of Sokoto and President General, Nigeria Supreme Council for Islamic Affairs, Alhaji Muhammad Sa'ad Abubakar CFR, mni, and His Eminence Most Rev. Dr Samson Olasupo Ayokunle, the President of the Christian Association of Nigeria, members of the BoT, EC, the CCC, Special Guests, Religious Leaders, Government Officials, Security Agencies, CSOs, KAICIID Fellows and other dignitaries from the International Community.

**Highlight of the 2019 GA were discussions on:**

- Constitution amendment; the GA gave additional time for the review and shall receive the final amended copy during the 2020 GA for voting.
- The plenary also explored the possibilities of sustaining and expanding funding opportunities for IDFP, the review of the financial regulation and the 2018 financial report;
- The resolution to stop the payment of transportation to IDFP members during the annual GA;
- The 2018 annual report including report of the advocacy visits to five flashpoint states was presented and discussed.



## DFP NIGERIA PROJECTS/INITIATIVES

Four (4) projects from the 2018 approved action plan were carried over and completed in 2019. These projects were:

- i. The non-violent election project coordinated by Dr Auwal Abdulsalam was implemented in Kaduna and Plateau States. The activities included Radio and TV jingles on peaceful elections; printing of education/sensitization materials and workshop for youth organizations on violence-free elections. The total budget was N12, 657,330.00
- ii. Preventing Farmer-Herdsman Conflict: This project was led by Imam Sani and targeted participants from nine (9) states through a mini-conference on farmer-herdsmen conflict to develop a roadmap as well as TV/Radio programmes and jingles. The total amount expended was N8,438,220.00
- iii. National Advocacy on the Prevention of Hate Speech: Fr Stephen Ojapah led this project through a rigorous social media campaign and TV/Radio roundtable discussion to curb the growing incidences of hate speech especially in the North. The total budget was N4, 219,110.00.
- iv. Women and Children Rights Project: This project was initially led by Dr Sefiya Ajayi but was later seconded to Hajiya Salamatu Ibrahim. The project involved training of women and youth leaders on human rights, women and children rights as well as protection of rights from the Islamic and Christian religious perspectives. The training took place in April 2019 with 40 participants and 15 IDFP members.



## 2019 ACTION PLAN:

Following extensive consultations and exploration of the current situation and context of the country, IDFP was able to identify the following areas for potential intervention under its 2019 action plan for funding support from KAICIID. These areas were:

- i. EWER: Strengthen IDFP as an early warning and early response mechanism and conduct training on EWER which can be stepped down to IDFP member communities.
- ii. Farmers/Herder Follow Up: IDFP to organize dialogue and mediation processes between farmers, pastoralists, state government and armed groups; IDFP work with state government to organize enlightenment campaigns to explain the anti-grazing law to the people as many of them (Herders, Farmers and general public) seem not to understand it.
- iii. Capacity Building: To establish mediation units in Churches and Mosques in the troubled areas (Kaduna, Plateau, Benue, Taraba and Zamfara states) while also providing support to the IDPs.
- iv. Advocacy on Hate Speech Bill: Conduct advocacy for the bill at the national level.

Additionally, KAICIID and IDFP in the drive to expand IDFP funding pool and opportunities identified other areas of engagement for IDFP in relation to other organizations. These are:

- UNODC/KAICIID: Engaging in a project targeting young people on the prevention of drug abuse.
- GHR/KAICIID: Contribute to a joint national strategic workshop to identify the fundamental issues in relation to interreligious and

intercultural (ethnic) crises in Nigeria and recommend solutions to be captured for a joint framework of operation.

- UNFPA/UN Women/KAICIID: Support the Women of Faith Initiative
- dRPC Advocacy project on Immunization: Proposal sent to dRPC for IDFP to implement a health advocacy project.

Furthermore, the 2019 interventions attempted to mainstream the key themes below:

- Streamline the importance of human rights into all engagements and interaction.
- Streamline the prevention of hate speech into all engagements and interaction.
- Address questions around marriage in the gender workshop and pick up recommendations in the Women of Faith Initiative.

However, none of the additional projects envisaged above came to reality in 2019 but more effort will be made to follow up on these projects and more in the coming year.

### **Project 1: International Day for Victims of Violence Based on Religion and other beliefs”**

The International day for victims of violence based on religion and other beliefs is a new day (August 22) created by the United Nations General Assembly and Nigeria was among eight countries that sponsored the resolution. Considering the significance of the day to the religious context and history of violence in Nigeria, IDFP agreed to commemorate the day

with the following objectives:

- IDPs and the public are made aware of the significance of the day for victims of violence based on religion and other beliefs;
- To promote a peaceful and tolerant society that respects religious beliefs and uphold the sanctity of life;
- Stakeholders responsible for action on IDP issues are drawn to action.

The event took place on August 22, 2019 with IDFP visiting two IDP camps in Apo and New Kuchigoro in Abuja to stand in solidarity with victims of violent conflicts and support them with relief materials. The two camps visited host victims of violence from the Boko Haram insurgency in the Northeast. The camp at New Kuchigoro was more structured and had provisions for basic infrastructure such as school and clinic while the camp at Apo was not a government recognized camp and had no infrastructures in place. The two camps each had more than 1,000 members comprising adults and children. The IDFP was represented by 13 members drawn from EC, CCC and the GA. Some of the relief materials presented were rice, maize, toiletries, condiments, baby foods, drinks and snacks. During the interaction, the IDFP promised to support the recruitment of two temporary teachers at the Apo camp that lacked educational support services. The cost of engaging the teachers will be included in the IDFP 2020 work plan and budget to KAICIID. Other discussions focused on raising the plight of the IDPs with appropriate stakeholders for action particularly in relation to their proper resettlement. The event was covered by the print and electronic media.



## Project 2: “Building Capacity of Religious Actors for Conflict Response”

In line with the above action plans, IDFP developed one combined concept note for i-iii above as the 2019 IDFP Action Plan. The project is titled “Building Capacity of Religious Actors for Conflict Response” and was designed upon the recommendations from the advocacy visits conducted by the IDFP wherein the key theme was to build capacity of religious leaders in detecting, reporting and responding to early warning signals

The project objectives are as follows:

- Religious leaders/community members have enhanced skills and strengthened capacity to
  - promote conflict early reporting and prevention,
  - Engage in mediation and
  - conduct dialogue
- Enhanced cooperation among religious leaders and other stakeholders to undertake interreligious peace initiatives.

The project includes the following activities and outputs:

- **Output 1: 30 IDFP and local religious leaders trained on how to train others on early warning mechanisms, IRD and mediation in order to step down the training:**

The training took place in Abuja on 2<sup>nd</sup> – 6<sup>th</sup> December 2019 with 30 participants drawn from IDFP and selected religious leaders made up of both men and women drawn from the five (5) focal states. As this training



and project are linked to the recommendations from the Advocacy visits; the states are Kaduna, Benue, Zamfara, Taraba and Plateau. The training consists of three sessions on conflict early warning early response systems facilitated by the Institute of Peace and Conflict Resolution; Mediation by Interfaith Mediation Centre and Interreligious Dialogue by a KAICIID fellow (Mugu Zakka Bako).

- **Output 2: Step-down training for 100 religious leaders and other stakeholders in five states, conducted by the IDFP trained members.**

The step-down training for state-level religious actors in five states follows the training in output 1 and was planned to be facilitated by the trained participants for two (2) days in each state. In 2019, only two out of the five step-down trainings took place in Kaduna state (16<sup>th</sup> -17<sup>th</sup> December) and Zamfara state (19<sup>th</sup> – 20<sup>th</sup> December) states with the remaining three states to be completed in early 2020. The Christian Association of Nigeria (CAN), Jama'atu Nasrul Islam, Muslim Councils (MCN), Joint Islamic Organizations (JIO) and the IDFP constituted monitoring committee worked together to identify and select at least 10 Christians and 10 Islamic leaders including women and youth in each state.

- **Output 3: 10 interfaith mediation teams are created in five states**

The project planned to establish five (5) mediation teams in the five target states. Each state will have one mediation team with two units located at CAN and JNI or Muslim Council/Joint Islamic Organizations. The

mediation teams/units are to serve as avenues to address human rights violations that are being justified in the name of religion, such as early or forced marriage and sexual slavery. The mediation units will document/give updates periodically about measures taken to prevent, counter and respond to instances of incitement; initiate joint statements/responses; and coordinate actions, including through social media. The units are to serve as avenues/ platforms for all voices to be heard, foster interreligious engagement, engage in persistent and ongoing dialogue with religious groups, including with those who hold extremist views within their own faith and also encourage the development of inter-faith programmes.

In 2019, four mediation units comprising two joint interfaith teams were established in Kaduna and Zamfara states. Each state would potentially have 12-13 members consisting of four CAN representatives, four JNI or MCN/JIO representatives, two IDFP, one government and one or two security agencies' representatives.

In Kaduna state, a Permanent Commissioner of the Kaduna State Peace Commission was involved in the process and formally launched the mediation units at CAN and JNI and assuring the commitment of the commission to the mediation units. Similarly, a senior representative from the Ministry of Religion and Chieftaincy Affairs in Zamfara state launched the mediation units and the extended the commitment of the state government to the platform. The security agencies particularly officials of the Department of State Services (DSS) participated throughout the trainings and establishment of the mediation units.

The establishment of mediation units was tweaked to provide logistical support to hold four quarterly meetings in 2020 in the five states to ensure

effectiveness, coordination and sustainability. The funds for these quarterly meetings will come from the line budget on administrative support to mediation units.



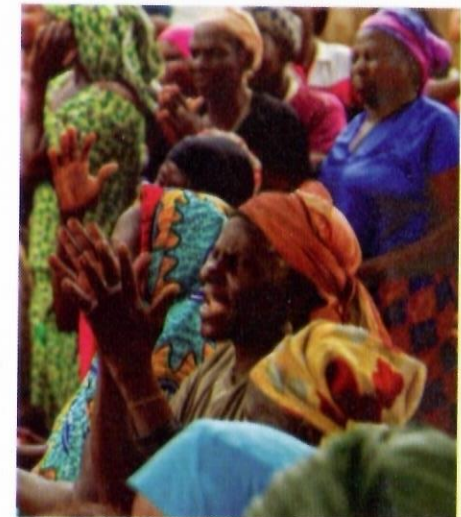
*Cross-section of elderly IDPs at the New Kuchigoro camp in Abuja*



*Cross-section of elderly IDPs at the New Kuchigoro camp in Abuja*



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*section of elderly IDPs at the New Kuchigoro camp in Abuja*





## LEGAL REPORT

### Constitution Review:

The adoption and ratification of the constitution review was agreed to be completed in 2019 but during the 2019 GA, the constitution review was again referred to the IDFP Board of Trustees for final review and presentation for adoption during the 2020 GA. The BoT considered the following revisions and resolutions:

- Status of the original 100 foundation members;
- New members coming to represent their organizations;
- The role and responsibilities of EC and CCC;
- The provision for members whose tenures in the institutions that they represent in IDFP have ended/expired and shall be replaced by new executives.
- The recognition that almost all members were invited to the IDFP on their personal merit and not through their organizations.
- Resolution to have any deceased, resigned or expelled member from the 100 original members shall be replaced by their faith group.
- Any member occupying any executive position in IDFP whose tenure in his institution expires -what happens to the position of the member?
- What should be the role of new replacements/members?

### SCUML Registration with EFCC:

Documents required to complete the registration have been procured and submitted to the EFCC for the registration by IDFP legal Adviser but was



declined. A new application has been submitted again. The SCUML is an act of EFCC law to monitor, supervise and regulate the activities of designated non-financial institutions in line with the money laundering (prohibition) act and the prevention of terrorism act. Failure to apply or receive this approval can lead to freezing of bank accounts.

### IDFP Election:

The next election of the EC and CCC members shall take place during the 2020 general assembly. In preparation for the elections, a three-member committee made up of Imam Ashafa, Pastor James Wuye and Barr. Danladi Yerima was set up to pull-out the electoral guidelines as enshrined in the IDFP constitution and bye-laws for ease of understanding by all members. The summarised electoral guidelines were presented during the June CCC meeting and adopted by members. As stipulated in the guidelines, the election of 10 members of the EC (5 Christians, 5 Muslims) and 30 CCC (15 Christians, 15 Muslims) will be conducted at the intra level of both faiths represented in IDFP during the general assembly in January 2020.



## **COLLABORATIVE PARTNERSHIP WITH KAICIID**

### **IDFP Agreement with KAICIID:**

The first collaborative agreement between IDFP and the International Dialogue Centre (KAICIID) was signed for three years between 2017-2019. In 2019, the agreement was revised in order for KAICIID to provide additional funding to implement the projects under the 2019 Action Plan.

The 2020 Collaboration agreement was signed for one year with a revision to remove funding for projects. IDFP projects would henceforth be funded by KAICIID individually whenever IDFP submits a proposal or when KAICIID has the resources to provide that support.

KAICIID is an intergovernmental organization that promotes dialogue to build peace in conflict areas. It does this by enhancing understanding and cooperation between people of different cultures and followers of different religions. The Centre was founded by Austria, Saudi Arabia and Spain. The Holy See is the Founding Observer. Its Board of Directors comprises prominent representatives from five major world religions (Buddhism, Christianity, Hinduism, Islam, and Judaism). The Board designs and supervises the Centre's programmes.

### **IDFP input to KAICIID Comprehensive Evaluation:**

The evaluator, Dr Zenda, conducting the KAICIID comprehensive evaluation visited Nigeria during the week of the International day for victims of violence. The evaluator interacted with the IDFP delegation who participated in the international day as well as other members of IDFP resident in Abuja. Others interviewed include KAICIID fellows and partners. The IDFP delegation appreciated KAICIID for recognizing their input to contribute to the strategic direction of KAICIID and the work of



IDFP in Nigeria. IDFP also contributed in areas they feel can better strengthen the relationship between the two partners and improve interreligious engagements in Nigeria and beyond.

### **IDFP Impact Evaluation:**

KAICIID is also supporting the comprehensive IDFP impact evaluation to support the strategic positioning of IDFP in the coming years. The consultant, Dr Chris Kwaja, has reached out to IDFP members for interviews. The report of the exercise will be shared with all IDFP members.

## **PUBLICITY REPORT**

### **Press Release**

The EC developed a draft statement on the state of the nation but it was constrained by time to review the statement and circulate to media houses for dissemination. The statement spoke on a wide range of issues from human rights violations, drug abuse and freedom of religion and calls on various stakeholders to respond. The EC will present the draft statement during the GA for members to make their input.

### **Employment of part-time ICT Specialist:**

The Publicity Secretaries have requested for the recruitment of a part-time ICT Specialist to manage IDFP website and social media platforms to improve regular updates and increase publicity for the organization.



### Production of Lapel Pins:

The Publicity Secretaries will produce 500 lapel pins for IDFP which will be distributed during the 2020 GA to generate funds for IDFP. The resolution to produce the pins was taken during the EC, CCC and GA planning meetings as a strategy to increase publicity for IDFP among members and stakeholders. All members of IDFP are encouraged to wear the pins especially to public engagements to promote the organization.

### Management of IDFP website and e-platforms:

To improve the management of IDFP website, the publicity secretaries invited the IDFP website developer to train the Coordinators on managing the site. The training took place in Abuja on 2<sup>nd</sup> April 2019.

IDFP Website and Social Media Pages are as follows:

[www.idfpnigeria.org](http://www.idfpnigeria.org)

#### IDFP Social Media:

- Twitter- #idfpnigeria
- Facebook- @IDFPNigeria
- Instagram- @IDFPNig
- WhatsApp platforms created include National IDFP members, IDFP EC, IDFP CCC etc

All members and stakeholders are encouraged to engage with the platforms and popularize them among stakeholders and key actors.



## ADMINISTRATIVE REPORT

### IDFP Conditions of Service

The IDFP Conditions of Service have been approved. The document stipulates the roles and responsibilities of staff and IDFP as employee and employer respectively as well as benefits for staff and recruitment procedures. It also spells out measures for discipline and disengagement of staff.

### Rent Renewal

During the expiration of the rent of IDFP office in Abuja in June 2019, the EC and CCC had extensive consultations and formation of committees to explore options for renewing or renewal of rent for IDFP office. At the end of the long process, the rent was renewed due to the delays experienced in securing a new office. The current rent expires in July 2020.

### Meeting with Spanish Embassy

A meeting with the Spanish Ambassador to Nigeria took place on the 10th July 2019. IDFP was represented by Alh Kunle Sanni, Pastor Joshua Ibrahim, Alh Ibrahim Yahya, Imam Sani Isa along with Joseph Atang and Lantana Abdullahi from KAICIID. The meeting explored the evolving political and security context in Nigeria especially the incarceration of the Sheikh Ibrahim Zakzaky and the protests by his followers that ensued thereafter. The members of IDFP provided key background information regarding the Islamic Movement of Nigeria as well as the spate of violent conflicts, kidnappings etc and the implications for peace and security. Furthermore, the IDFP reiterated the call to the Ambassador to support the work of IDFP and introduce the forum to other stakeholders within the

diplomatic community. The meeting has been agreed prior to be held on a quarterly basis between IDFP and the Spanish Embassy as considered convenient by both parties.

### **Representative of IPCR in IDFP**

The Institute of Peace and Conflict Resolution (IPCR) had informed the KAICIID delegation during their mission in June 2019 that their representatives/desk officers to the IDFP are Paul Gwaza and Aisha Arigu. The EC followed up by seeking clarification from the IPCR and has received a formal response from IPCR confirming the two desk officers. To this effect, Paul Gwaza represents IPCR in meetings and in the 2020 GA Planning committee.

### **Staff Health Insurance**

The Legal Adviser was asked to bring out options concerning staff health insurance so that the EC and CCC can look into it and deliberate on the IDFP's capacity and resources to consider this policy for its staff at this time.

### **2020 General Assembly Planning Committee Inauguration**

The inauguration of the 2020 General Assembly planning committee took place on 11<sup>th</sup> September 2019 at the IDFP office. The committee has seventeen (17) members with Alhaji Ibrahim Yahaya as the Chairman and Rev. Bitrus Dangiwa as Secretary. The first meeting took place immediately following the inauguration where four committees namely finance, media, programme and welfare were formed. The committee members were drawn from the EC, CCC, GA, KAICIID, IMC, IPCR and the Kukah Centre.

Subsequently, the planning committee held two other meetings in October and November 2019 to plan and review progress towards the hosting of the 2020 GA.

### **New Hotel Retainership:**

Following the challenges faced with the IDFP retainer hotel Barca Liga, the EC and CCC resolved to secure another hotel that is capable of hosting large number of guests and provide good services. Two hotels were selected; Ajuji Greenwich hotel located at Apo and Top Rank hotel situated at Utako to be used for all IDFP meetings and trainings. However, only Ajuji has been used so far and has reasonably met the needs of IDFP during meetings and trainings.

### **Furniture and Equipment:**

The following items were purchased in 2019:

- a) Two Air conditioners (2HP and 1.5HP)
- b) Three-in-one Printer, photocopier and scanner
- c) Two Extension cables
- d) One Executive table
- e) One Executive chair
- f) A Globacom router and data subscription



## FINANCIAL REPORT:

### External Audit of IDFP Account:

After the search and interview of audit firms, the EC procured the services of an external auditor with extensive experience in audit and financial services sector called Nemoz Consult. The external auditor has completed the 2018 financial audit of IDFP report and is working on audit the 2019 IDFP accounts to be completed before the 2020 GA. Both 2018 and 2019 audited financial reports are expected to be presented during the 2020 GA.

### Financial Report to KAICIID

IDFP has complied by submitting the quarterly financial report to KAICIID in order to access the next quarter's funds. The funds are meant for operational expenses such as staff salaries, office expenses and IDFP meetings. The report also carries projects financial reports where they apply for each other. The EC agreed that a WhatsApp platform should be created for the finance team (IDFP Finance Team) to avoid delays in compiling and submitting financial report to KAICIID. This is to enable the finance team communicate effectively and for the EC to provide feedback or support.

The EC also agreed that monthly expense accounts should be reconciled by the finance desk officer (Faith) and sent to the financial secretary with a deadline of five days after the last day of the month. The IDFP has submitted financial reports for all four quarters in 2019 and has received the funds except the fourth quarter that is yet to be remitted to IDFP account.

### Fundraising Committee:

As part of the broader conversation to increase and sustain IDFP funding sources with KAICIID and other organizations, the EC during their March



2019 meeting set up a committee with the following members:

- i. Imam Sani Isah (Chairman)
- ii. Elder Uzoaku Williams (Secretary)
- iii. Joseph Atang (Technical Adviser)
- iv. Hajiya Rakiya Ahmed (Member)
- v. Hajiya Lantana Abdullahi
- vi. Elder Leah Solomon Olusiyi
- vii. Rev. Dr. Zaka Peter Ahuche
- viii. Shiekh Harun O. Ajah
- ix. Rev. Bitrus Dangiwa
- x. Sheikh Khidir Maraya
- xi. Sheikh Abdurrahman Ahmad

The committee is expected to develop a funding guideline for IDFP as well as explore additional sources of funding for IDFP from members, partners and donors.

The Committee held two meetings in 2019 to develop strategies to realize this mandate and also set up a WhatsApp platform to engage in online meetings. The terms of reference are basically to raise funds for IDFP. The IDFP as part of the strategy intends to visit embassies and donor agencies.

### E-payment of staff salaries:

In 2019, the EC adopted e-payment of staff salaries as part of strengthening internal financial control systems and an e-payment schedule was worked out with the bank for payment of the four (4) IDFP staff.

### Office Imprest

The office imprest was increased from fifty thousand Naira (50,000) to

seventy thousand Naira (70,000) monthly. The funds are used for office utilities, stationeries and local movements. However, this amount was reviewed downward following the sharing of office expenses with KAICIID. The new arrangement will have KAICIID pay services such as generator, printing, tea etc.

**Financial Regulation**

Every member of IDFP has been advised to get acquainted with the financial regulations. The regulations should serve as point of reference when actions or decisions are to be taken on any financial matter.

**Employment of Accountant**

Sequel to challenges faced on timely financial reporting from IDFP, there was a suggestion from KAICIID to employ a part time accountant for IDFP. The EC and CCC have adopted this suggestion and tasked the EC to reopen the recruitment process and conduct fresh interviews.

**Bereavement**

- Bishop Sunday Onuoha, the EC Co-chair lost his daughter in the US
- Imam Sani Isah lost his mother in Katsina state.
- IDFP lost one of its BoT members; Hajiya Amina Omoti from Edo state.

IDFP constituted two committees to attend the burial of Bishop Onuoha's daughter in Abia State and another committee to visit the family of Hajiya Omoti in Auchi, Edo State.

**ANNEXES: 1**

**ANNEX 1:2019 IDFP Nigeria Work Plan**

**IDFP Workplan 2020**

Quarter	Category	Item	Payment Schedule	Deliverables	Justifying Documents	Subtotal	Total	Remarks
Q1 2020	Operating Costs	Office Maintenance		Services provided	Invoices and receipts	1,000		
		Utilities	Upon signing of 2020 collaborative agreement	Services provided	Invoices and receipts	1,500		
		Salaries for IDFP Coordinators and Janitor (1st quarter)	Upon signing of 2020 collaborative agreement	NA	Bank statements + Payslips	4,000		The CCC agreed that the EC should review the salaries of IDFP staff upward due to inflation and high cost in Abuja
		Internet, Post and Office Supplies	Upon signing of 2020 collaborative agreement	service provided	invoices and receipts	600		
		Allowance for two IDP camp teachers	Upon signing of 2020 collaborative agreement	NA	Bank statements + Payslips	840		The IDFP committed to providing at least two teachers at the Apo IDP camp during the International Day for Victims of Violence

		Equipment, computers and furniture	Upon signing of 2020 collaborative agreement		invoices and receipts	4,000		New laptops for Coordinators and additional printer/copier and office chairs
		Special/adhoc Committee meetings	Upon signing of 2020 collaborative agreement	NA	Decision notes, meeting reports, bills, receipts	12,000		The IDFP based on exigencies and emerging needs sets up committees to address such issues eg Rent, Fundraising, Advocacy etc
		<b>Subtotal</b>				<b>23,940</b>		
Project Costs	Peace Conference (including EC Meeting 1/2020, BoT 2020 and CCC Meeting 1/2020/IDFP GA)	Upon signing of 2020 collaborative agreement	Conference Report, including decisions and agreed follow-up. Concept Note (s) linking the initiatives to the IDFP Action Plan; activity report; deliverables as in described in the concept note. Report and		Invoices and receipts.	105,000		

								documentat ion			
		<b>Subtotal</b>									105,000
		<b>Quarter 1/2020 Total</b>									128,940
II/2020	Operating Costs	EC Meeting 2/2020 and CCC Meeting 2/2020	Upon submission and acceptance of financial report for Quarter I funds in the agreed upon format.	Report on the meeting, including decisions and agreed follow-up	Hotel bills, payment vouchers, receipts	14,850					
		Utilities	Upon submission and acceptance of financial report for Quarter I funds in the agreed upon format.	Services provided.	Invoices and receipts.	1,500					
		Salaries for IDFP Coordinators and Janitor (2nd quarter)	Upon submission and acceptance of financial report for Quarter I	NA	bank statement + Payslips.	4,000					



			funds in the agreed upon format.						
		Internet, Post and Office Supplies	Upon submission and acceptance of financial report for Quarter I funds in the agreed upon format.	service provided	Invoices and receipts.	600			
		Allowance for two IDP camp teachers	Upon submission and acceptance of financial report for Quarter I funds in the agreed upon format.	NA	Bank statements + Payslips	840			
		<b>Subtotal</b>				<b>20,350</b>			
	<b>Quarter 2/2020 Total</b>						<b>20,350</b>		
III/2020	Operating Costs	EC Meeting 3/2020 and CCC Meeting 3/2020	Upon submission and acceptance of financial report for Quarter II funds in the agreed upon format.	Report on the meeting, including decisions and agreed follow-up.	Invoices and receipts.	14,850			
		Utilities	Upon submission and acceptance of financial	Services provided.	invoices and receipts	1,500			



			report for Quarter II funds in the agreed upon format.						
		Salaries for IDFP Coordinators and Janitor (3rd quarter)	Upon submission and acceptance of financial report for Quarter II funds in the agreed upon format.	NA	bank statement + Payslips.	4,000			
		Internet, Post and Office Supplies	Upon submission and acceptance of financial report for Quarter II funds in the agreed upon format.	NA	Invoices and receipts.	600			
		Allowance for two IDP camp teachers	Upon submission and acceptance of financial report for Quarter II funds in the agreed upon format.	NA	Bank statements + Payslips	840			
		Office rent			Invoices and receipts	11,000			
		<b>Subtotal</b>				<b>32,790</b>			
	<b>Quarter 3/2020 Total</b>						<b>32,790</b>		





IV/2020	Operating Costs	EC Meeting 4/2019 and CCC Meeting 4/2019	Upon submission and acceptance of financial report for Quarter III funds in the agreed upon format.	Report of meeting, decisions and follow-up	reports, bills, vouchers, receipts	14,850		
		Utilities	Upon submission and acceptance of financial report for Quarter III funds in the agreed upon format	Services provided.	invoices and receipts	1,500		
		Salaries for IDFP Coordinators and Janitor (4th quarter)	Upon submission and acceptance of financial report for Quarter III funds in the agreed upon format		bank statement + Payslips.	4,000		
		Internet, Post and Office Supplies	Upon submission and acceptance of financial report for Quarter III funds in the agreed upon format	NA	Invoices and receipts.	600		

		Allowance for two IDP camp teachers	Upon submission and acceptance of financial report for Quarter III funds in the agreed upon format.	NA	Bank statements + Payslips	840		
		<b>Subtotal</b>				<b>21,790</b>		
		<b>Quarter 4/2020 Total</b>					<b>21,790</b>	
		<b>Grand total</b>					<b>203,870</b>	

# ANNEXES: 2 Photo Gallery



Participants of the Benue State EWER/Mediation Step-Down Training in a group photograph



Special Adviser to the Benue State Governor with the JMI Chairman Benue State and the IDFP CCC Co-Chairs during the launch of the Benue State Interreligious Mediation Team



Benue State participants in a group photograph at the CAN Secretariat



Taraba State CAN Chairman, IDFP CCC Chairman, Special Adviser to Taraba State Governor and the Secretary Taraba State Muslim Council during the inauguration of the Joint Interreligious Mediation Team



*Kaduna State participants during a role play on labelling*



Launch of Mediation Team at CAN Secretariat, Kaduna State



*Participants from Zamfara State during a group exercise on Negotiation*



*Plateau State participants of the EWER/Mediation Step-Down Training in a group photo*



Launch of Mediation unit at JINI Kaduna State



Pictures from the 2019 IDFP General Assembly



A young child in one of the IDP camps in Abuja



Some Representatives of the Diplomatic Community during the 2019 General Assembly



Young children displaced by violent conflict from the Northeast taking refuge in Abuja



Commemorating the UN International Day for Victims of Violence Based on Religion with IDPs in Abuja



One of the camp leaders sharing their experiences of surviving as IDPs



A young girl from one of the IDP camps soliciting for educational support to children in the camp



IDFP team during the visit to IDP camps in Abuja to mark the UN International Day for Victims of Violence Based on Religion and Other Beliefs